



Herbert Warehouse  
The Docks  
Gloucester  
GL1 2EQ

Wednesday, 20 November 2013

## **TO EACH MEMBER OF GLOUCESTER CITY COUNCIL**

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 28th November 2013** at **19:00** hours for the purpose of transacting the following business:

### **AGENDA**

#### **1. APOLOGIES**

To receive any apologies for absence.

#### **2. MINUTES (Pages 1 - 20)**

To approve as a correct record the minutes of the Council Meetings held on:-

- 12 September 2013
- 17 October 2013
- 11 November 2013

#### **3. DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

#### **4. PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

5. **PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

6. **ANNOUNCEMENTS (COUNCIL PROCEDURE RULE 2(VII))**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chair of Overview and Scrutiny Committee
- e) Chief Executive

**ISSUES FOR DECISION BY COUNCIL**

7. **SUSPENSION OF COUNCIL PROCEDURE RULES**

To waive Council Procedure Rules to allow the relevant Officers to address the Council in respect of items on the agenda, as appropriate.

8. **STROUD DISTRICT COUNCIL LOCAL PLAN PRE-SUBMISSION DRAFT (Pages 21 - 32)**

To receive the report of the Cabinet Member for Regeneration and Culture which asks Members to agree the City Council's response to the pre-submission consultation of the Stroud Local Plan.

9. **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) - ANNUAL REVIEW OF PROCEDURAL GUIDE (Pages 33 - 58)**

To receive the report of the Chief Executive requesting that Members review and update the Council's procedural guidance on RIPA.

10. **DRAFT PROGRAMME OF MEETINGS FROM MAY 2015 TO END OF OCTOBER 2015 (Pages 59 - 66)**

The Council's Programme of Meetings has already been set to April 2015.

Council is asked to **RESOLVE** that subject to any further changes, the draft programme of meetings for the period May 2015 to the end of October 2015 be approved.

11. **QUESTIONS BY MEMBERS (COUNCIL PROCEDURE RULE 12) (Pages 67 - 72)**

**a) Written questions to Cabinet Members**

Written questions and answers. Only one supplementary question is allowed per question.

**b) Leader and Cabinet Members' Question Time (45 minutes)**

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

**c) Questions to Chairs of Meetings (15 Minutes)**

**MOTIONS FROM MEMBERS**

**12. NOTICES OF MOTION**

**(1) MOVED BY COUNCILLOR HAIGH**

This Council notes that 28 July 2014 will mark the 100th anniversary of the outbreak of the First World War. The Nation will mark the loss and sacrifice made in that war with acts of commemoration and the City of Gloucester should play its part.

As a first step this Council should send the thanks of the people of Gloucester to the local branch of the Royal British Legion for their work with veterans and families. For not only keeping remembrance alive but for the practical help and support they have given within our community for so many years.

This Council resolves to join the First World War Centenary Partnership, a network of over 1,800 local, regional, national and international cultural and educational organisations led by the Imperial War Museums. This provides a network of resources to organization planning commemoration events and activities.

This Council resolves to use its museums and arts facilities to tell the story of the people of Gloucester during the First World War, what life was like for those who served and for those who remained behind. This should include an opportunity to share family history, documents and objects.

This Council resolves to conduct a survey of all war memorials and commemorative public art in the City so that there is a complete record. The survey is to include information about the condition of the memorial in order that any in disrepair can be identified and measures taken to preserve them.

This Council resolves to make the anniversary and Remembrance Day 2014

an event that reaches out to all communities and all generations in the City.

**(2) MOVED BY COUNCILLOR HAIGH**

This Council notes that the inquiry in the siting of an Energy from Waste facility at Javelin Park has commenced.

As a Waste Collection Authority this Council believes that more waste can be removed from the waste stream by an increased emphasis in waste reduction, re-use and recycling. We believe that mass incineration is not conducive to improvements in that area.

This Council believes that a massive incinerator is not the solution to the city or the County's waste disposal problems. It is the wrong technology in the wrong place. This Council instructs the Leader to write to the Secretary of State for Communities and Local Government and ask him to use his powers to refuse planning permission for this facility.

**(3) MOVED BY COUNCILLOR McLELLAN**

August 2014 will see the 100th anniversary of the start of World War One. The City Council will seek to remember, in an appropriate way, the sacrifice of many local people. We will especially seek to tell children and young people of the sad realities of the war and the need to try to ensure it does not happen again. The Council notes that the Lord Lieutenant is leading the County response and will seek to work with her to develop a relevant programme of events.

**13. EXCLUSION OF PRESS AND PUBLIC**

**To resolve -**

“That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in paragraph 3 of Section 100(I) of the Local Government Act 1972 as amended.”

**Agenda Item Nos.**

**Description of Exempt Information**

14 and 15

Information relating to the financial or business affairs of any particular person (including the Authority holding that information).

**14. REPORT ON SPECIAL URGENCY DECISIONS (Pages 73 - 74)**

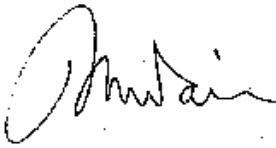
To receive the report of the Chief Executive on Special Urgency Decisions.

15. **THE FUTURE OF GLOUCESTERSHIRE AIRPORT - BASED ON 'REVIEW OF ASSETS AT AND ADJOINING GLOUCESTERSHIRE AIRPORT' YORK AVIATION 2013 (Pages 75 - 198)**

To receive the report of the Leader of the Council which advises Members of the recommendations of York Aviation on the Future of Gloucestershire Airport and seeks approval for a way forward.

Members are asked to bring the confidential report with them which was circulated on 5 November 2013.

Yours sincerely



.....  
**Julian Wain**  
**Chief Executive**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and

(b) either –

- i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
- ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

#### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Penny Williams, 01452 396125, [penny.williams@gloucester.gov.uk](mailto:penny.williams@gloucester.gov.uk) .

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

#### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.